



**DOT NATIONAL CAPITAL REGION (NCR)
BIDS AND AWARDS COMMITTEE**

BAC Resolution: Recommending the Use of Negotiated Procurement-Small Value Procurement as an Alternative Method of Procurement, Declaring the Single Calculated and Responsive Quotation and Recommending Award to TOKEN AVENUE TRADING for the Fabrication, Supply and Delivery of Customized Certificate to the Regional Philippine Tourism Awards Recognition and Stakeholders Appreciation

Resolution No. 2024-120

WHEREAS, the Department of Tourism National Capital Region (DOT NCR) Tourism Regulation Division (TRD) through the General Services/Procurement Unit, posted the Request for Quotation (RFQ) for Fabrication, Supply and Delivery of Customized Certificate to the Regional Philippine Tourism Awards Recognition and Stakeholders Appreciation in DOT website continuously for at least three (3) calendar days, starting on 15 November 2024, and the deadline for the submission of quotations was set on 20 November 2024. And a copy of DOT Website posting is hereto attached, and made an integral part hereof;

WHEREAS, the Approved Budget for the Contract (ABC) is **Pesos: One Hundred Twenty Thousand Nine Hundred only (PhP 120,900.00)**:

WHEREAS, twenty (20) known service providers were invited to join by sending Request for Quotation (RFQ) via e-mail and to submit their quotation via personal service and or through courier, in compliance with the procedure on Negotiated Procurement - Small Value Procurement pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R.A. 9184);

WHEREAS, in response to the said posting and invitation, only one (1) prospective bidder submitted its quotation within the set deadline for the submission of quotations on 20 November 2024, to wit:

Name of Bidder	Bid Price (As Read)	Findings
Token Avenue Trading	PhP118,560.00	Eligible

WHEREAS, the detailed evaluation resulted in the following:

Name of Bidder	Bid Amount (As Evaluated)	Findings
Token Avenue Trading	PhP118,560.00	Single Calculated and Responsive Quotation


WHEREAS, upon due evaluation and careful examination of the quotation submitted, Token Avenue Trading has the Single Calculated and Responsive Quotation, and has been found to be complying and responsive to the technical specifications as stated in the Terms of Reference. A copy of the Abstract of Quotation and the submitted quotation are hereto attached respectively, and are made integral parts hereof.


NOW, THEREFORE, foregoing premises considered, WE, the Members of the DOT- NCR Bids and Awards Committee, hereby **Resolve**, as it is hereby **Resolved**:

- a) To adopt Negotiated Procurement-Small Value Procurement under Section 53.9 of the revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 for Fabrication, Supply and Delivery of Customized Certificate to the Regional Philippine Tourism Awards Recognition and Stakeholders Appreciation;
- b) To declare **Token Avenue Trading**, as the **Single Calculated and Responsive Quotation** and to award the contract for for Fabrication, Supply and Delivery of Customized Certificate to the Regional Philippine Tourism Awards Recognition and Stakeholders Appreciation in the amount of Pesos: One Hundred Eighteen Thousand Five Hundred Sixty (PhP118,560.00), inclusive of all applicable taxes.
- c) To recommend for the approval of the Regional Director (Head of Procuring Entity) the foregoing findings.

Resolved this 20th day of November 2024 at City of Makati.

Recommending Approval:


IVANNOVICH T. AGOTE
BAC Vice-Chairperson


VICTORIA MARGARITA V. PAJE
BAC Chairperson


MAY M. RAMOS
BAC Member


MARIA FE E. SANTOS
BAC Member


MARIA VICTORIA S. RODRIGO
BAC Member

<input checked="" type="checkbox"/>	APPROVED	<input type="checkbox"/>	DISAPPROVED
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SHARLENE ZABALA-BATIN Assistant Secretary for TDRG and concurrent Regional Director for DOT-NCR			